

Roles and responsibilities of PROMIS National Centers

PHO International Committee

September 22, 2026

PROMIS National Centers (PNCs) are individuals or research groups recognized by the PROMIS Health Organization (PHO) to serve as national contact points for PROMIS in a local country or language region. PNCs serve as the information point for PROMIS in their local countries. PNCs have an educational and promotional role. They can (this is optional) be involved in translations and distribution of short forms in the local country. PNCs are part of the PHO and work around the world to promote, optimize and harmonize the use of PROMIS measures and related resources for research, clinical care, and population monitoring.

Eligibility criteria for becoming a PNC

1. Potential PNC representatives should have at least some knowledge about PROM development and evaluation.
2. Potential PNC representatives must participate in PROMIS training. On demand training materials are available for free.
3. PNC representatives are active members of the PHO and must maintain annual membership.
4. Each PNC may have primary and secondary representatives, each of whom is an active member of the PHO.

Starting a PNC

1. Potential PNC representatives will have an initial conversation with the chair of the PHO International Committee. Eligibility criteria and training will be discussed. Next, an introductory online meeting with HealthMeasures (Helena Correia or someone from her team) will be scheduled. In addition, an introductory online meeting will be organized with an established PNC. A new PNC will be matched to a 'mentor' established PNC.
2. Attending a PROMIS Conference is strongly encouraged.
3. Other onboarding activities could include, for example, organizing an online webinar in collaboration with an established PNC, or collaborating on a PROMIS research project.

Basic roles of a PNC

1. Be a national contact point / ambassador for PROMIS
2. Have an educational role
3. Answer questions, distribute information about PROMIS, or refer people to HealthMeasures
4. Engage in PROMIS activities

Requirements for remaining a PNC

1. PNC representatives will answer questions from potential PROMIS users, distribute information about PROMIS, or refer people to HealthMeasures
2. PNC representatives will answer questions from HealthMeasures about translations of PROMIS instruments. If a PNC identifies any issues with a translated version, such as grammatical errors or problems with the layout, they will contact HealthMeasures (Helena Correia or someone from her team). PNCs may become involved in translations, see below.
3. PNCs conduct at least some promotional activities in the local country.
4. PNC representatives ensure they stay up to date on relevant developments related to PROMIS.

5. PNC representatives participate in at least one online or in-person PNC meeting per year. The PHO International Committee will organize at least 2 online meetings per year in suitable time zones for all PNCs. An in-person PNC meeting will be organized yearly at the annual conference.

Optional role in translation

The document “PNC Add-on option 1 - coordination of local translations BOD 9-21-23” (approved by PHO board September 2023) describes the rights and responsibilities of PNCs in their role in translations of PROMIS measures initiated or conducted in the local country.

PNCs who want to coordinate local translations in their local country will have an instructional online meeting with HealthMeasures (Helena Correia or someone from her team).

Optional role in distribution of short forms

The document “PNC Add-on option 2 - distribution of short forms BOD 9-21-23” (approved by PHO board September 2023) describes the rights and responsibilities of PNCs in their role in distributing PDFs of translated PROMIS measures in the local country.

PNCs who want to distribute short forms in their local country will have an instructional online meeting with HealthMeasures (Helena Correia or someone from her team). After that meeting, they will get access to the HealthMeasures SharePoint drive to ensure that the latest versions of the translated short forms are distributed.

The PNC will keep a list of users to whom they distribute PROMIS measures, for annual report to the PHO and Healthmeasures. Additional services are available for users of PROMIS instruments:

- HealthMeasures offers HealthMeasures Electronic Administration Permission (HEAP) for implementation of PROMIS measures in digital systems
- Dutch-Flemish PNC uses a certification process for implementation of PROMIS measures in digital systems

These services will ensure the measures are administered, scored, and visualized consistently with how they were developed, tested, and validated. PNCs are not required to offer such services, but HealthMeasures and Dutch-Flemish PNC are willing to share documents and procedures.

Optional role in distribution of CATs

For distributing CATs the same rights and responsibilities apply as for distributing short forms.

PNCs who want to distribute CATs in their local country will have an instructional online meeting with HealthMeasures (Michelle Langer or someone from her team)

PNCs must obtain a license for the Assessment Center API from HealthMeasures, for distribution of CATs within the relevant PNC geographic area. The API may be directly integrated into a local data collection platform or used to extract measure information (content, parameters, CAT settings) into an independent CAT platform.

If an independent CAT platform is utilized, evidence should be provided to HealthMeasures that the software produces similar scores as the Assessment Center API.

The PNC will keep a list of users to whom they distribute PROMIS CATs, for annual report to the PHO and Healthmeasures.